



Queensland Government Schools 2012 Bridging Visa Student Application Form

This form must be completed for any school-aged child holding a bridging visa who will be attending a Queensland Government School. Please complete a separate Application Form for each individual child.

Please note: Within Queensland, compulsory school age is defined as a child aged 6 years 6 months and less than 16 years of age or completion of Year 10, whichever is sooner. (Please refer to the Education (General Provisions) Act 2006.)

Bridging visas are granted to students and their families who are awaiting finalisation of their permanent residency application or grant of a new visa. This process can take several months to a number of years to finalise, depending on individual circumstances. Usually students on bridging visas are transitioning from a tourist visa or are a dependant of an international student.

1. STUDENT DETAILS

Details of student applying to enrol in a Queensland Government School (as per passport details)

Family name: Given names:
Preferred name:
Date of Birth:/...../..... (Day/Month/Year) Gender: Male Female
Nationality on passport: Country of birth:
Passport number: Expiry date:
Country/Embassy location where visa application to be lodged:
Visa number: Expiry date:
Previous Visa subclass number:

2. FAMILY DETAILS

Details of parent

Family name: Given names:
Relationship to student: Father Mother Guardian
Is the applicant or either of the applicant's biological or adoptive parents a permanent resident or an Australian citizen?
 Yes No If yes, provide details:
Passport number: Expiry Date: Country of issue:

3. CONTACT DETAILS

Contact details for correspondence in Australia

Home street address: Suburb: Postcode:
Telephone: Mobile:
Email:

Contact details for correspondence in Home country

Address:
Country: Telephone:
Email:

4. SCHOOL DETAILS (parents must contact their school of choice to enquire about enrolment directly)

Name of Queensland Government school: Grade/Year in school:
Expected commencement date: Expected finish date:
Has the school provided an Acceptance Letter? Yes (please attach) No

5. ENGLISH AS A SECOND LANGUAGE (ESL)

Does the student speak English fluently? Yes No If No, what language/s are spoken?

6. SPECIAL CIRCUMSTANCES

Has the student been diagnosed with any medical condition that a medical practitioner should be aware of? Yes No

If yes, please provide details:.....

Does the student have a mental illness or a mental or physical impairment or disability (including a history of depression or an eating disorder) which may result in the need for additional support or assistance at school? Yes No

If yes, please provide details:.....

7. DETAILS OF OTHER SIBLINGS ALREADY ENROLLED IN A QUEENSLAND GOVERNMENT SCHOOL

Please provide details of any other children in your immediate family who are already enrolled in a Queensland Government school. Student ID is located the top right hand side of their Confirmation of Enrolment.

Student ID: Name: Date of Birth: School:

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8. SCHOOL PRINCIPAL’S AGREEMENT

I _____ advise that the above child may attend _____
(Name of Principal) (School Name)

Fax: _____ Tel: _____ in Year/Grade _____ for the above dates if accepted by Education Queensland International.

Signature

Date

APPLICANT AND CARER TO BE AT SCHOOL AT THE FOLLOWING DATE/TIME FOR ENROLMENT INTERVIEW:

TIME: _____ DATE: ____ / ____ / ____

SCHOOL TERM DATES 2012

Term 1 23 January – 30 March
Term 2 10 April – 22 June
Term 3 9 July – 21 September
Term 4 8 October – 14 December

SCHOOL TERM DATES 2013

Term 1 29 January – 28 March
Term 2 8 April – 21 June
Term 3 8 July – 20 September
Term 4 7 October – 13 December

SCHOOL TERM DATES 2014

Term 1 27 January – 11 April
Term 2 22 April – 4 July
Term 3 21 July – 26 September
Term 4 13 October – 12 December

9. FEE INFORMATION

9.1 Fees for Bridging Visa Students

- EQI will determine the fees payable under a bridging visa by referring to the previous substantive visa category and the fees that were payable for that visa.
- The EQI fee exemption criteria do not apply to bridging visa holders. ie: For bridging visa holders who were previously on a 574 visa subclass, scholarship holder, AusAID or any other fee exempt category, the general dependant tuition fees will apply.
- If the student has previously been granted a fee waiver, a new fee waiver application will need to be made.
- Where fees are applicable, fees will continue to be charged on a term by term basis for the duration of each bridging visa. When EQI receives evidence that DIAC has issued a new visa, EQI will reassess whether or not fees apply to the new visa. Any outstanding fees incurred prior to new visa grant will still require finalisation.
- EQI will refund paid tuition fees when a non-fee paying or permanent resident visa is granted. This will apply from the date of approval. A copy of the approval letter from the Department of Immigration and Citizenship (DIAC) must be produced as evidence.

9.2 Fee Schedule 2012

Please find below an indication of tuition fee costs for the differing programs.

Program	Fee (AUD \$)	Period
Dependant Children of International Students		
Primary (Years Preparatory -7)	\$8,720	1 academic year (12 months)
	\$6,540	3 terms (9 months)
	\$4,360	1 semester (6 months)
	\$2,180	1 term (3 months)
Junior Secondary (Years 8 – 10)	\$8,940	1 academic year (12 months)
	\$6,705	3 terms (9 months)
	\$4,470	1 semester (6 months)
	\$2,235	1 term (3 months)
Senior Secondary (Years 11 – 12)	\$10,120	1 academic year (12 months)
	\$7,590	3 terms (9 months)
	\$5,060	1 semester (6 months)
	\$2,530	1 term (3 months)
Tourist Visa Students		
Note: Tourist Visa fees are charged on a weekly basis. Term fees are determined by calculating the amount of weeks in each individual term.		
Primary (Years Preparatory – 7)	\$ 262.50	1 week (each school term is approximately 10 weeks)
Junior Secondary (Years 8 – 10)	\$ 287.50	1 week (each school term is approximately 10 weeks)
Senior Secondary (Years 11 – 12)	\$ 325.00	1 week (each school term is approximately 10 weeks)

NOTES:

- A \$110 non-refundable application fee (inclusive of GST) applies to all applications).
- An application fee of \$110 (including GST) is payable if there is a change of school request.
- An additional school unconfirmed fee of \$100 is payable on applications which do not provide a School Acceptance Letter or a Principal signature on this form. This fee will be refunded if EQI is advised in writing of the school, within 2 weeks of commencement of student at the school.
- Fees are charged on a term by term basis, as a decision in relation to the new visa could be made at any time.
- Tuition fees must be paid prior to the commencement of each new school term.
- Program fees for 2013 and beyond are subject to change.
- Families of bridging visa students are required to pay for the following school costs in addition to the tuition fees paid:

Text Book Hire or Purchase	Student Organiser (if compulsory item)
Compulsory Subject Levies	Library Books and Resources
Stationery Requirements	School Uniform
Musical Instruments (if this is a compulsory subject)	School Camps (if attendance is compulsory)
Student Identification Card	Compulsory and Extra Curriculum Excursions
Special Events (e.g. School Formal, Graduation, etc)	Yearbook (if applicable)
All non-compulsory school costs (optional)	

ESL SUPPORT

Access to in school or in class support by ESL staff is determined by the Regional Education Office responsible for each school by location.

10. TERMS AND CONDITIONS

- A bridging visa is a temporary visa granted by the Department of Immigration and Citizenship (DIAC) when an applicant has applied for a new visa but the new visa has not yet been granted and the previous visa has expired.
- Families with school-aged children who are applying for a new visa while in Australia are permitted to attend Queensland Government Schools and should submit an application for each school-aged child.
- EQI will determine the fees payable under a bridging visa by referring to the previous substantive visa category and the fees that were payable for that visa.
- The EQI fee exemption criteria do not apply to bridging visa holders. ie: For bridging visa holders who were previously on a 574 visa subclass, scholarship holder, AusAID or any other fee exempt category, the general dependant tuition fees will apply.
- All bridging visa students must reside with and be under the care of a parent/legal guardian.
- It is a DIAC requirement that parents/legal guardians must maintain adequate schooling arrangements for school-aged children on a valid visa for more than 3 months in Australia.
- As a registered education provider, EQI is required to notify DIAC of breaches of the above condition.
- All changes to a student's visa status should be reported to EQI within 7 days, eg grant of new visa, change of visa subclass, etc.

- If the family wishes to change the school of enrolment for bridging visa students, a new application for each child should be submitted to EQI and an application fee will apply.
- Applicants must contact schools directly to enrol students. Please note: You are not automatically guaranteed enrolment at your nominated school. Enrolment at selected schools is dependant on factors including if the school has an Enrolment Management Plan or Enrolment Eligibility Plan. Enrolment is subject to eligibility under the plan and may include factors such as living within the geographical catchment area.
- If you wish to remove your child from school for any period of time, (eg holidays or return overseas during the school term), you are required to notify Education Queensland International (EQI) and the school in writing, giving one term's notice. If one term's notice is given fees may be transferred towards future tuition fees however, this will be assessed on a case by case basis. If one term's notice is not given (1) fees will not be transferred and (2) the current application will be cancelled and (3) DIAC will be notified. A new Bridging Visa Student Application Form will need to be completed and new application fees will be charged prior to students re-attending a Queensland Government School.
- All students attending a Queensland Government school are required to abide by Education Queensland's School regulations. Failure to adhere to these regulations may lead to the cancellation of a student's enrolment, in which case no refund of tuition fees will be made.
- These terms and conditions override any previous terms and conditions. These policies are subject to change and changes are ongoing. Please contact EQI to confirm the current policy in place.

PAYMENT POLICY

- Above published tuition fees will apply until 31 December 2012 and are subject to change after this date.
- The fees include all tuition costs. The fees do not include textbook hire/purchase, subject levies, school uniforms, materials such as pens, calculators and similar items and non-compulsory activities.
- Fees will be invoiced by EQI and are required to be paid on a term by term basis in advance.
- All fees must be paid in Australian dollars.
- Any legal or other costs incurred in securing payment are the responsibility of the person/s whose signature/s are provided at the end of this form and are recoverable at law.

REFUND POLICY

- EQI will refund paid tuition fees if the family's visa application is rejected from the date the family withdraws the student from school. A copy of the refusal letter from the Department of Immigration and Citizenship (DIAC) must be produced as evidence.
- EQI will refund paid tuition fees when the non-fee paying visa or permanent resident visa is approved from the date of grant of the visa. A copy of the approval letter or visa label from the Department of Immigration and Citizenship (DIAC) must be produced as evidence.
- To obtain a refund for the School Unconfirmed fee of \$100 when a school is not specified at time of application, you are required to return the School Unconfirmed Form notifying EQI of the school the dependant child/ren are attending within **2 weeks of commencement** at the school.

COMPLAINTS AND APPEALS POLICY

If a student has a complaint in relation to their education program, he/she must bring it to the attention of their class teacher. If the problem is not resolved, the school Principal should be informed either in person or in writing. The Principal will endeavour to resolve the issue; however, if the matter is not resolved to the satisfaction of the student or parent, a copy of the written complaint together with the reasons for the dissatisfaction may be forwarded to the Director of EQI. If the student or his/her parent is still dissatisfied with the outcome they have the right to take the dispute to the Chief Executive Officer, Department of Education and Training for resolution.

PRIVACY POLICY

In this clause, "personal information" means information or an opinion (including information or an opinion forming part of a database), whether true or not, and whether recorded in a material form or not, about the student, or from which the student's identity can reasonably be ascertained.

Education Queensland will collect, and may disclose, the student's personal information, for the following purposes:

- a) administering and managing the Program, including reporting and exchanging information generally within the Queensland Department of Education and Training and any other relevant Queensland State educational agency;
- b) administering and managing the Student's enrolment in the Program and in a School and the provision of education and support services to the Student;
- c) liaising with the student's parents;
- d) liaising with a parent with whom the student resides about the student's living arrangements;
- e) liaising with, providing information to and receiving information from the Australian Department of Immigration and Citizenship (DIAC) in relation to the Student's compliance with all applicable migration laws and visa regulations and conditions;
- f) liaising with, providing information to and receiving information from the Australian Department of Education, Employment and Workplace Relations (DEEWR) in relation to the Program;

- g) managing, investigation and responding to complaints and appeals;
- h) any other purpose reasonably incidental to any of these purposes; or
- i) where authorised or required by law.

11. DECLARATION

I/we declare that –

- the information given in this application form is correct and complete;
- I/we have read and understood and agree to be bound by the Bridging Visa Tuition Fees Information, Terms and Conditions, Payment Policy, Refund Policy, Complaints and Appeals Policy and Privacy Policy as outlined above;
- I/we give permission to EQI to contact DIAC in order to obtain information in relation to this application;
- I/we will supervise and be totally responsible for the conduct and behaviour of the student named in this application while he/she attends a Queensland government school and will take all decisions for his/her welfare and safety; and
- I/we will advise EQI in writing if there is a change to any of the above details.

Parent/Carer's signature: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Print name: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Date: (Day/ Month/Year) <div style="border: 1px solid black; height: 20px; width: 100%; text-align: center;">/ /</div>
Parent/Carer's signature: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Print name: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Date: (Day/ Month/ Year) <div style="border: 1px solid black; height: 20px; width: 100%; text-align: center;">/ /</div>

12. CHECKLIST

Please ensure you have provided all the required documentation. Incomplete applications may result in delays in processing.

- All details on this Application Form have been completed
- Application Form has been signed by the parent/s
- Copies of the title pages of parent's and child's current passport or birth certificate (translated into English by a certified translator) attached
- Bridging Visa/DIAC letter
- Copy of original visa on which family/applicant entered Australia
- School acceptance letter attached (if available)

13. APPLICATION PROCESS

1. Please complete this Application Form and return to EQI (details below) with the required accompanying documentation.
2. Please keep a copy of this application for your own record and subsequent enquiry.
3. EQI will then issue an invoice.
4. On receipt of payment of fees, EQI will issue a receipt for the payment made and send a Bridging Visa letter of approval to the school (if nominated), or a School Notification Form to the parent (if school unknown).
5. Once approval to enrol has been finalised please contact the school for an appointment. Please take the receipt and School Notification Form to your selected school to request enrolment of your child. Please take all relevant documentation including proof of address, visa labels, and passport information.
6. If enrolment is accepted by the school, the school will enrol your child and notify EQI of your commencement.
7. To obtain a refund of the School Unconfirmed fee payable when a school is not specified at time of application (school unknown), you are required to return the School Unconfirmed form to EQI notifying EQI of the school the child/children are attending within **2 weeks of commencement** at the school.
8. You must notify EQI and the school of any changes to information in your original application like contact details, address details, visa numbers, subclass or expiry dates within 7 days of any changes.

Education Queensland International (EQI)	
STREET ADDRESS: Level 18 Education House 30 Mary Street Brisbane QLD 4000 Australia	POSTAL ADDRESS: PO Box 15050 City East QLD 4002 Australia
TELEPHONE: +61 (0) 7 3224 6958	EMAIL: EQInternational@deta.qld.gov.au
FAX: +61 (0) 7 3224 6973	WEBSITE: www.eqi.com.au
CRICOS Provider Number 00608A	