

2010-11 DEPENDANT STUDENT APPLICATION TO ATTEND A QUEENSLAND GOVERNMENT SCHOOL

A. CHECKLIST:

- All details completed on this form below
- School acceptance letter (if available)
- Copies of the title pages of parent's and child's current passport or birth certificate (translated into English by a certified translator)
- Attach parent's 'Confirmation of Enrolment' (eCoE)
- Attach evidence of scholarship (if applicable) – please include all relevant documents
- If travelling on an eVisa, student to bring documentary evidence to Queensland**

B. Details of parent enrolled in a Queensland educational institution

- Name of Parent: _____
- Address (overseas): _____
- Address (in Australia, if known): _____
- Email: _____ Telephone: _____
- Is the applicant or either of the applicant's biological or adoptive parents a permanent resident or an Australian citizen? No Yes If yes, provide details: _____
- Name of Course: _____
- Name of Institution: _____ Campus: _____
- Course Start Date: _____ Course End Date: _____
(day/month/year) (day/month/year)
- Name of Scholarship (if applicable): _____

C. Dependant child's details

Students may only stay for the length of their parent's Confirmation of Enrolment

- Name of Child (in full, as in passport): _____
- Child's Gender: Male Female Nationality of Child: _____
- Child's Date of Birth: _____ Place of Birth: _____
- Passport number: _____ Expiry Date: _____
- Embassy location where Confirmation of Enrolment (eCoE) is to be lodged: _____

PLEASE NOTE: *If the Dependant child turns 18 years of age during the parent's enrolment in a Queensland educational institution, DIAC has advised they require these students to obtain their own visa in order to continue with their studies in a Queensland government school.*

D. School details*

- Name of Queensland Government school: _____ Grade/Year in School: _____
- Expected commencement date: _____ Expected finish date: _____
- Has the school provided an acceptance letter: Yes (please attach if Yes) No

*(*If nominated school has not confirmed acceptance of this enrolment you will be charged the school unconfirmed fee. You must advise/confirm the school name with EQI upon arrival in Queensland no later than 2 weeks after commencement at school.)*

E. Student's medical details

- Has the student been diagnosed with any medical condition that a medical practitioner should be aware of if medical treatment is required? No Yes If yes, please provide details:

- Does the student have a mental illness or a mental or physical impairment or disability (including a history or depression or an eating disorder) which may result in the need for additional support or assistance at school? No Yes If yes, please provide details:

PLEASE NOTE: *The provision of Special Education services and facilities are specifically excluded from tuition fee exemption and fees will be calculated according to the professional assessment of qualified Education Queensland staff to determine the services required for each student on a case by case basis.*

SCHOOL TERM DATES 2010

Term 1 27 January – 1 April
 Term 2 12 April – 25 June
 Term 3 12 July – 17 September
 Term 4 4 October – 10 December

SCHOOL TERM DATES 2011

Term 1 24 January – 15 April
 Term 2 26 April – 24 June
 Term 3 11 July – 16 September
 Term 4 3 October – 9 December

TUITION FEES FOR DEPENDANTS OF STUDENT VISA HOLDERS –

PROGRAM	2010			2011		
	Year (4 terms)	Semester (2 terms)	1 Term	Year (4 terms)	Semester (2 terms)	1 Term
Prep Year	\$8,160	\$4,080	\$2,040	\$8,400	\$4,200	\$2,100
Primary (Years 1 – 7)	\$8,160	\$4,080	\$2,040	\$8,400	\$4,200	\$2,100
Junior Secondary (Years 8 – 10)	\$8,160	\$4,080	\$2,040	\$8,620	\$4,310	\$2,155
Senior Secondary (Years 11 – 12)	\$8,976	\$4,488	\$2,244	\$9,740	\$4,870	\$2,435

NOTES:

- A \$110 application fee (inclusive of GST) applies to all applications.
- An additional \$100 fee is payable on applications which do not specify a confirmed school (this fee will be refunded if EQI is advised of school name within 2 weeks of the student's nominated start date).
- A CoE will not be issued until fees and the relevant documentation have been received at Education Queensland International.

TERMS AND CONDITIONS

- It is a DIAC requirement that you must maintain adequate schooling arrangements for school-aged dependants on a Student Dependant visa for more than 3 months in Australia.
- As a registered education provider, EQI is required to notify DIAC of breaches of the above condition.
- If the Dependant child turns 18 years of age during the parent's enrolment in a Queensland educational institution, DIAC have advised they require these students to obtain their own visa in order to continue with their studies in a Queensland government school.
- The provision of Special Education services and facilities are specifically excluded from tuition fee exemption and fees will be calculated according to the professional assessment of qualified Education Queensland staff to determine the services required for each student on a case by case basis.
- If the school is not specified on the Dependant Student CoE Request Form, parents are required to notify EQI of the school their child/ren are attending within two weeks of the commencement date on that form.
- If the family wishes to change the school of enrolment for dependant students, new application/s are required.
- All students are required to abide by the Queensland Department of Education's School regulations. Failure to adhere to these regulations may lead to the cancellation of a student's enrolment, in which case no refund of tuition fees will be made.
- The terms and conditions of the attached policies override any previous terms and conditions. These policies are subject to change and changes are ongoing. Please contact EQI to confirm the policy in place.

PAYMENT POLICY

- The fees provide access to a Queensland Government school and all compulsory tuition, including ESL support, if the student is assessed as requiring this service. The fees do not include text books, subject levies, school uniforms, materials (e.g. pens, calculators and similar items), excursion costs and non-compulsory activities.
- Fees are required to be paid for the initial academic year or the portion of the first year for which the student is enrolled and thereafter one year in advance.
- Above published fees will apply until 31 December 2011 and are subject to change after this date.
- All fees must be paid in Australian dollars.
- If a student has not paid tuition fees their enrolment will automatically be withdrawn.
- Any legal or other costs incurred in securing payment are the responsibility of the applicant whose personal details are provided in Section B of this form and are recoverable at law.

Parent signature:

Print name:

Date: (Day/ Month/ Year)

REFUND POLICY

- EQI will refund paid tuition fees in full if the parent's visa application is rejected. A copy of the refusal letter from the Embassy or High Commission must be produced as evidence.
- Parents of dependant students wishing to withdraw from an EQI course are required to give notice in writing to the Director, EQI at least one full school term in advance.
- If this required notice is given, students will receive a refund of remaining tuition fees less \$400 administration fee.
- If one full term's notice is not given, EQI will retain one term's tuition fee in lieu of notice.
- All requests for refunds must be in writing, signed by the parents and, if applicable, must set out any compassionate or compelling grounds that the parents wish to draw to EQI's attention.
- Dependant students who are granted permanent residency status while in Australia will be refunded any tuition fees paid in advance from the date permanent residency status is granted.
- Tuition fees will not be transferred to other educational institutions except in exceptional circumstances and at the discretion of the Director, EQI.

COMPLAINTS AND APPEALS POLICY

If a student has a complaint in relation to their education program, he/she must bring it to the attention of their class teacher. If the problem is not resolved, the school Principal should be informed either in person or in writing. The Principal will use his/her best endeavours to resolve the issue, however, if the matter is not resolved to the satisfaction of the student or parent, a copy of the written complaint together with the reasons for the dissatisfaction may be forwarded to the Director, EQI.

If the student or his/her parent is still dissatisfied with the outcome they have the right to take the dispute to the CEO, Department of Education and Training for resolution.

PRIVACY POLICY

In this clause, "personal information" means information or an opinion (including information or an opinion forming part of a database), whether true or not, and whether recorded in a material form or not, about the student, or from which the student's identity can reasonably be ascertained.

Education Queensland will collect, and may disclose, the student's personal information, for the following purposes:

- a) administering and managing the Program, including reporting and exchanging information generally within the Queensland Department of Education and Training and any other relevant Queensland State educational agency;
- b) administering and managing the Student's enrolment in the Program and in a School and the provision of education and support services to the Student;
- c) liaising with the student's parents;
- d) liaising with a parent with whom the student resides about the student's living arrangements;
- e) liaising with, providing information to and receiving information from the Australian Department of Immigration and Citizenship (DIAC) in relation to the Student's compliance with all applicable migration laws and visa regulations and conditions;
- f) liaising with, providing information to and receiving information from the Australian Department of Education, Employment and Workplace Relations (DEEWR) in relation to the Program;
- g) managing, investigation and responding to complaints and appeals;
- h) any other purpose reasonably incidental to any of these purposes; or
- i) where authorised or required by law.

DECLARATION

I/we declare that the information given in this application form is correct and complete. I/we have read and understood and agree to be bound by the Dependant Student Terms and Conditions, Payment Policy, Refund Policy, Complaints and Appeals Policy and Privacy Policy as outlined above.

I/we give permission to Education Queensland International to contact my/our education provider in order to obtain information in relation to this application.

Parent signature: <input type="text"/>	Print name: <input type="text"/>	Date: (Day/ Month/ Year) <input type="text"/>
Student signature: <input type="text"/>	Print name: <input type="text"/>	Date: (Day/ Month/ Year) <input type="text"/>

Please forward this completed form to:

Education Queensland International CRICOS Provider Number 00608A	Floor 18, Education House, 30 Mary Street, Brisbane PO Box 15050, City East Q 4002 Ph: +617 3224 6958 Fax: +617 3224 6973 Email: EQInternational@deta.qld.gov.au
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